



Committee of the Whole Meeting

May 12, 2014

Minutes

Roll Call

Members in attendance were: Jonathan Dahl, Glenn Hartz, Paul Irvin, Rodney Jones, Melissa Readman, Thomas Wentzel, Glenn Yoder, Jennifer Zeiset and Heidi Zimmerman

Non-Voting Members in attendance were: Robert Hollister, Nadine Larkin, Marion L. Martin and Keith Ramsey

Staff/Public in attendance were: Several citizens and employees were also in attendance. A member of the press arrived at 7:10 PM.

1. Welcome and Call to Order

President Yoder opened the meeting at 7:00 PM.

2. Moment of Silence/Reflection - Pledge of Allegiance

President Yoder led the group in a silent meditation and the pledge of Allegiance.

3. Citizens Comments

At this time we invited public comment on any topic that is within the Board's jurisdiction.

Charlotte Martin, New Holland

Mrs. Martin thanked everyone for giving of their time and serving on the school board. She said a prayer.

4. Approve Personnel Report

Mr. Wentzel made a motion with a second by Mrs. Zeiset to approve the Personnel Report. There was some discussion among the board members regarding the Ag Department and the need to hire two teachers due to the resignation of Mr. Lauffer and the recent death of Mrs. Marchini. Dr. Hollister commended Mr. Lauffer for his many years and his offer to be available for consulting and helping at various Ag functions.

The motion was approved. (9-0) Mr. Jones was voting by video-camera.

5. Approval of the Resolution Authorizing Proposed Final Budget Display and Advertising and Per Capita Tax Notice

The proposed final budget includes a proposed tax increase in the total amount of .3105 mills or 2.20%.

The proposed final budget of the School District for the 2014-2015 fiscal year shall be made available for public inspection at least 20 days prior to final adoption. At least ten (10) days before the date scheduled for adoption of the Final Budget, the Final Budget Notice shall be advertised in the newspaper and posted at the School District offices.

Please note that changes can be made to the 2014-15 budget up until final adoption on June 16, 2014.

Dr. Zimmerman made a motion to approve this resolution with a second by Mr. Wentzel. **The motion was approved. (9-0)**

The details Mr. Ramsey shared on this Resolution are shown in the attachments on AgendaManager under Item #5 (May 2014 Committee Meeting).

6. Property and Services

6.1 Approve the Special Education Service Contracts with the Lancaster-Lebanon IU #13 for 2014-15 School Year

Contracted Special Education Services	\$376,393.00	(\$335,542.71 for 13-14)
Job Training Services	\$205,938.00	(\$196,084.60 for 13-14)
Speech & Language Itinerant Services	\$ 6,876.00	(\$ 0.00 for 13-14)

6.2 Approve All Sports Insurance Program Renewal for 2014-15

The total premium for 2014-15 is \$20,292, which is the same as 2013-14. The program includes 80% / 20% co-insurance.

Some questions were asked by board members about changing various aspects of this policy. Mr. Ramsey will check into this further and approval will be postponed until the June meeting.

6.3 Approval of Fulton Bank, PNC Bank, and the Pennsylvania School District Liquid Asset Fund (PSDLAF) as the District's Depositories for the 2014-2015

6.4 Approval of the Bulk Fuel Fixed Prices for 2014-15 that were locked in by the Chief of Finance and Operations

Per the mandate waiver that the District received, below are the prices per gallon for the different fuels for 14-15.

Gasoline - \$3.0421

Diesel Fuel - \$3.1144

Heating Oil - \$3.0560

In addition, we have a +/- 10% usage variance

6.5 Approval of the Change Order(s) for the Brecknock Elementary School Project and to Authorize the Chief of Finance & Operations to Sign

General Contractor - MCA Construction:

#10 - Additional work to resolve adhesion issues encountered with some of the existing concrete slab surfaces (2 Classrooms) \$22,690.00

6.6 Information Items (2)

1. Homestead/Farmstead Numbers:

The District has received the certified numbers from the assessment office on the total numbers of approved homesteads/farmsteads and the median assessed value. The total eligible compared to the previous year are as follows:

	<u>2014-15</u>	<u>2013-14</u>
Homesteads	6,578	6,573
Farmsteads	<u>285</u>	<u>291</u>
Total	6,863	6,864

The District's share of the gaming revenue and Sterling Act reimbursement for 2014-15 and the unallocated portion from 2013-14 is \$443,896.60 (2013-14 was \$442,963.09). The homestead/farmstead exclusion amount will be set at the June 16, 2014 board meeting; however, based on the tax increase in the proposed final budget, the preliminary tax relief amount per homestead is \$64.68 (2013-14 - \$64.53) and per farmstead is \$64.68 (2013-14 - \$64.53).

There are no attachments for this item.

2. Bond Refinancing - 2010 A Bond Issue

RBC Capital Markets was able to get a very aggressive bid from Integrity Bank for the refinancing of the 2010A Bonds. Total savings is approximately \$ 710,000 with total net savings of \$504,500 (after PDE takes their share of the savings)

7. Program

7.1 Approve the signing of a service contract with Clarity Service Group by the Assistant to the Superintendent.

7.2 Approval of Summer School Programming

Summer School Programming for the Summer of 2014

Elementary Level:

Entering Kindergarten through entering 7th grade students, who based on end of year data or the Kindergarten screening, would benefit from additional support over the summer have been invited to Summer School at New Holland Elementary. The days/dates and times for this educational opportunity are Tuesday through Thursday, July 15th - July 31st from 8:30 AM - 11:30 AM. Transportation is provided by parents or by the District at specific bus pick-up points at Brecknock Elementary, Blue Ball Elementary, and the site of the Old New Holland Elementary School.

High School Level:

The high school is offering four courses, Physics 9, Geometry, American History 9, and English 9 that can be taken by students to recover credits for course failures during the school year. These courses will be taught face-to-face and will meet for 4 weeks starting June 30th and ending August 1st, Monday, Wednesday, and Friday from 8:00 AM - 12:00 PM. The courses will be taught at Garden Spot High School. District transportation is not provided.

The high school is also offering a blended Driver's Education Course this summer. There will be direct instruction provided by the teacher and tests will be taken on Canvas, which is the District's platform for online courses. This course will the week of June 16th.

Extended School Year (ESY) K-21:

The District is offering Extended School Year services to those students with an IEP that qualify for Extended School Year according to the Individuals with Disabilities Act of 2004. There are two ways to qualify for Extended Year Services. The first way of qualifying is through regression of skills over the summer. Students with IEPs are assessed at the beginning of the school year to determine if regression of skills occurred over the summer. If regression has occurred, students are then monitored by the teacher for up to nine weeks to determine if the student has recouped the regressed skills. If the student has not recouped the skills, the student qualifies for ESY services the next summer. The second way of qualifying for ESY services is to have a significant need to continue services over the summer to continue gaining skills. This method of qualifying usually focuses on those students with significant educational needs in our more self-contained classrooms, such as, Autistic Support, Life Skills Support, and Multiple Disability Support.

Extended School Year services are being offered at Blue Ball Elementary, New Holland Elementary and at the Garden Spot Complex Monday through Thursday, July 7th - July 31st from 8:30AM - 11:30AM at the elementary level and 8:15AM - 11:15AM at the secondary level. The District is providing transportation for all District students. Contract Districts are providing transportation for contract students.

A short discussion was held regarding the summer offerings. The school board suggested to the administrators a letter or brochure be sent home to inform students and parents options available for summer classes. It would also be helpful to seek information from the families if their students have any interest in taking additional classes.

7.3 Approval of Affidavit of Guardianship

7.4 Information Items

Garden Spot Middle School is revising its grading system to coincide with the changed Garden Spot High School grading system starting with the 2014-2015 school year. The current system is as follows:

A = 90%-100%
B = 80%-89%
C = 70%-79%
D = 60%-69%
F = <59%

New system is as follows:

A = 93%-100%
A- = 90%-92%
B+ = 87%-89%
B = 83%-86%
B- = 80%-82%
C+ = 77%-79%
C = 73%-76%
C- = 70%-72%
D+ = 67%-69%
D = 63%-66%
D- = 60%-62%
F = <59%

8. Management

8.1 Action Items

a. District Tax Collector Approve, through Resolution, Mr. Keith Ramsey as the District's Tax Collector as a part of his regular duties as Chief of Finance and Operations for the 2014-15 school year.

- b. School Board Treasurer Approve Mr. Thomas Wentzel as Treasurer of the Eastern Lancaster County School Board for a period of one year (2014-15).
- c. School Board Secretary Approve Mr. Justin Johnson as Eastern Lancaster County School Board Secretary for a four-year term beginning July 2014.
- d. Policy 103.1 NONDISCRIMINATION - QUALIFIED STUDENTS WITH DISABILITIES
- e. Policy 113.1 DISCIPLINE OF STUDENTS WITH DISABILITIES
- f. Policy 121 FIELD TRIPS
- g. Policy 210 USE OF MEDICATIONS
- h. Policy 218 STUDENT DISCIPLINE
- i. Policy 227 CONTROLLED SUBSTANCES PARAPHERNALIA
- j. Policy 313 EVALUATION OF EMPLOYEES
- k. Policy 323 TOBACCO USE
- l. Policy 351 DRUG AND SUBSTANCE ABUSE
- m. Policy 805 EMERGENCY MANAGEMENT PREPAREDNESS
- n. Policy 904 PUBLIC ATTENDANCE AT SCHOOL EVENTS
- o. Policy 909 MUNICIPAL GOVERNMENT RELATIONS

8.2 Information Items

- a. Spartan Foundation for Education: Grant Awards

Dr. Hollister reported the Spartan Foundation meets once a month and the board members first term of three years is coming to a close. Two more grants were given to teachers this year on global competency skills in the classroom. It has been very exciting to see this Foundation expand.

- b. Update: Governors Education Priorities

The two top priorities the governor wants to hold on to is Special Education Funding as #1 and Grant Funding as #2. If a new formula is put into plan for special education, it could hurt us because Elanco continues to be very good at operating our special education program. Dr. Hollister will continue to inform the board as he learns more information.

9. Announcements

An executive session will be held following adjournment to discuss negotiations update, several student matters and several personnel matters.

10. Adjournment

Mr. Hartz made a motion to adjourn the meeting at 8:05 PM with a second by Mr. Wentzel. **The motion was approved. (9-0)**

