



Board of Directors Meeting

June 15, 2015

Minutes

Roll Call

Members in attendance were: Paul Irvin, Jonathan Dahl, Rodney Jones, Dina Maio, Bryan Naranjo and Thomas Wentzel **NOTE:** Mr. Jones was joining the group by videocam.

Non-Voting Members in attendance were: Robert Hollister, Justin W. Johnson, Nadine Larkin and Keith Ramsey

Members not in attendance were: Melissa Readman, Glenn Yoder and Jennifer Zeiset

Staff/Public in attendance were: Several citizens of the community and staff members of the District.

1. Call to Order

Treasurer, Mr. Wentzel opened the meeting at 7:00 p.m.

2. Moment of Silence/Reflection - Pledge of Allegiance

Treasurer, Mr. Wentzel led in a silent meditation and the Pledge of Allegiance.

3. Swearing-In of New Board Member: Bryan Naranjo

Board Secretary, Justin W. Johnson administered the Oath of Office for incoming Board Member, Bryan Naranjo. Mr. Naranjo was introduced to the Board as a graduate of Garden Spot High School with two children currently attending school in the District. Mr. Naranjo was born in California and currently works at the Fulton Bank in New Holland. He lives in New Holland with his wife and two children.

4. Agenda Modification/Approval of Agenda

Requests by board members to remove an item for separate consideration.

Mr. Irvin made a motion to approve the agenda. It was seconded by Mr. Dahl. **The motion was approved. (6-0; 3 absent)**

5. Student of the Month Presentation

There was no Student of the Month Presentation.

6. Citizens' Comments

At this time we will invite public comment on any topic that is within the Board's jurisdiction. Please also note that the public is invited to attend our Committee Meetings where much of the discussion and deliberation of agenda topics is conducted. (Committee Meetings are held in the Community Hall at the Garden Spot Complex at 7 p.m. on the second Monday of the month.)

Kim Eby, New Holland

Ms. Eby thanked the Board for serving and said a prayer.

7. Special Presentation

7.1 Pennsylvania Economy League (PEL) Enrollment Study

Mr. Charlie Waters and Ms. Susan Baker from the Pennsylvania Economy League (PEL) presented a summary of the enrollment study report that was conducted for Eastern Lancaster County School District. Mr. Waters reviewed the findings of the report that was distributed at the last board meeting. Mr. Waters noted that the goal of the report was to be able to project future public school enrollment so that the District could make informed decisions regarding staffing, programs and other District needs. He presented the process that PEL utilized to complete their findings, using population, births, housing growth and past student enrollment. Mr. Water then presented the results of their conclusions, noting that there were many uncertainties that could affect the data, however the projections shown were accurate and realistic with the known factors and based on past experience. He noted that the report should serve the District well.

Mr. Jones thanked Mr. Waters and the Administration for the report. He presented several questions regarding the comprehensive report and discussion followed concerning the proposed projections. Mr. Jones commented that the data was invaluable.

Dr. Hollister also thanked Mr. Waters for coming out and presenting.

8. Consent Agenda

Dr. Larkin introduced Mr. Sanger who presented the new High School Language Arts Teacher, Katlin Porter.

Dr. Hollister welcomed and thanked Mrs. Porter for joining the school district.

Mr. Irvin made a motion to approve the consent agenda. It was seconded by Mr. Dahl. **The motion was approved. (6-0; 3 absent)**

Items listed under the *Consent Agenda* section of our Board Meeting Agenda are considered to be routine and are acted on by the Board in one motion. There is no Board discussion of these items individually prior to the Board vote unless a member

of the Board requests that a specific item be removed from the Consent Agenda. Requests to remove an item from the Consent Agenda will be accepted at agenda section 3. Agenda Modification/Approval of Agenda. (Requests to remove an item for separate consideration). Items Removed from the Consent Agenda will be moved to agenda section "Action Items."

8.1 Approval of Minutes

8.2 Treasurer's Report

8.3 Bills Paid

8.4 Cafeteria Fund Treasurer's Report

8.5 Investments

8.6 Student Activity Account

8.7 Personnel Report

8.8 Approve Budgetary Transfers

8.9 Approval of Memorandum of Agreement between ELANCO and ELCEA and to Authorize the Chief of Finance & Operations to Sign

The Memorandum of Agreement addresses the following:

- A. Paid Leave Entitlements for Part-time and Job-sharing Employees;
- B. Unused Funds in Health Flexible Spending Accounts ("FSAs") at Plan Year-End; &
- C. BOST Discount and Teladoc Program Benefits provided at District Expense

8.10 Approval of Final Budget for General Fund Approval Resolution

The final budget includes a proposed tax increase in the total amount of .2738 mills or 1.90 and use of \$491,837 of Fund Balance . The real estate tax rate for 2015-16 would be 14.6879.

8.11 Approval of Annual Tax Levy Resolution

This resolution sets the tax rates for 2015-16. The real estate tax rate would be set at 14.6879.

8.12 Approval of the Homestead and Farmstead Exclusion Resolution

This resolution sets the amount for the Homestead/Farmstead exclusion to be included on the July 1, 2015 tax bill. Based on data from the County

Assessment Office and the District's 2015-16 allocation, the total reduction in assessment is \$4,432 (\$4,487 for 14-15) and \$65.10 (\$64.68 for 14-15) in real estate taxes for approved homesteads and the total reduction in assessment is \$4,432 (\$4,487 for 14-15) and \$65.10 (\$64.68 for 14-15) in real estate taxes for approved farmsteads.

8.13 Authorize the Chief of Finance & Operations to make the necessary Budgetary Transfers for the 2014-15 school year after June 30, 2015

This authorization allows budget transfers to happen during the audit process. A listing of the transfers made will be brought to the September/October Board Meeting for ratification.

8.14 Approval of the Resolution for Commitment of June 30, 2015 Fund Balance

Although the amount to be committed does not need to be determined at this time, the specific purpose (i.e. PSERS and Technology) of the commitment needs to be approved prior to June 30, 2015 per GASB 54

**8.15 Approval of Summer School Programming
Summer School Programming for the Summer of 2015**

Elementary Level:

Entering Kindergarten through entering 7th grade students, who based on end of year data or the Kindergarten screening, would benefit from additional support over the summer have been invited to Summer Success at New Holland Elementary. The days/dates and times for this educational opportunity are Monday through Wednesday, July 13th - July 29th from 8:30 AM - 11:30 AM. Transportation is provided by parents or by the District at specific bus pick-up points at Brecknock Elementary, Blue Ball Elementary, the site of the Old New Holland Elementary School, and the New Holland YMCA.

High School Level:

The high school is offering the following courses, Physical Science, Biology or Chemistry (dependent on need), Algebra I and II, and American History 9, that can be taken by students to recover credits for course failures during the school year. These courses will be taught face-to-face and will meet for 4 weeks starting June 30th and ending July 30th, Tuesday, Wednesday, and Thursday from 8:00 AM - 12:00 PM. The courses will be taught at Garden Spot High School. District transportation is not provided.

The high school is also offering a blended Driver's Education Course this summer. There will be direct instruction provided by the teacher and tests

will be taken on Canvas, which is the District's platform for online courses. This course will the week of June 15th.

Extended School Year (ESY) K-21:

The District is offering Extended School Year services to those students with an IEP that qualify for Extended School Year according to the Individuals with Disabilities Act of 2004. There are two ways to qualify for Extended Year Services. The first way of qualifying is through regression of skills over the summer. Students with IEPs are assessed at the beginning of the school year to determine if regression of skills occurred over the summer. If regression has occurred, students are then monitored by the teacher for up to nine weeks to determine if the student has recouped the regressed skills. If the student has not recouped the skills, the student qualifies for ESY services the next summer. The second way of qualifying for ESY services is to have a significant need to continue services over the summer to continue gaining skills. This method of qualifying usually focuses on those students with significant educational needs in our more self-contained classrooms, such as, Autistic Support, Life Skills Support, and Multiple Disability Support.

Extended School Year services are being offered at Blue Ball Elementary, New Holland Elementary and at the Garden Spot Complex Monday through Thursday, July 6th - July 30th from 8:15/8:30AM - 11:15/11:30AM at the elementary level and 8:00AM - 11:00AM at the secondary level. The District is providing transportation for all District students. Contract Districts are providing transportation for contract students.

8.16 Approval of Change in Expulsion

The high school administration is recommending that two students who were expelled through the end of the 1st semester of the 2015-2016 school year have their expulsion ended as of the last day of the 2014-2015 school year.

8.17 Policy 806 CHILD ABUSE (Updated Language)

8.18 Policy 819 SUICIDE AWARENESS PREVENTION AND RESPONSE (New; Regulation Requirement as of July 1, 2015)

8.19 Policy 916 VOLUNTEERS (New; Needed to acknowledge the regulations affiliated with Act 153 and Act 168)

8.20 Policy 248 UNLAWFUL HARASSMENT - PUPILS (Updated Language)

8.21 Policy 348 UNLAWFUL HARASSMENT - EMPLOYEES (Updated Language)

9. Action Items

9.1 Items Removed from Consent Agenda for Separate Consideration

10. Reports

10.1 Lancaster County Tax Collection Bureau

The June 10, 2015 meeting was cancelled.

Next meeting is scheduled for September 16, 2015

Mr. Ramsey noted that the Lancaster County Tax Collection Bureau meeting was cancelled and the next meeting was scheduled for September 16, 2015.

10.2 Lancaster-Lebanon IU 13

Mr. Irvin noted that the Lancaster-Lebanon IU13 Board Meeting had not occurred and he would report IU 13 June Board Meeting report at the July Board Meeting. There was nothing to report at this time.

10.3 Lancaster CTC

Mrs. Readman was absent. No report for Lancaster CTC.

10.4 Legislative

Mr. Wentzel commented that the final approval of the state budget was still uncertain. Mr. Wentzel reported on Senate Bill 6 which provides additional tools to lead turnaround effects in schools with a consistent track record of poor academic achievement.

Dr. Hollister commented that this would not happen to District and did not believe the privatization was the way to fix education.

Mr. Wentzel reported on Senate Bill 880 which will delay by two years the requirement for high school students to pass the Pennsylvania Keystone exams to graduate. He also reported the announcement made by Governor Wolf waiving fees for state background checks for volunteers.

Dr. Hollister noted that the Board just approved the new Volunteers policy and with this announcement, the policy would have to be changed, which would potentially frustrate some parents in the community who have already obtained paid clearances for the District.

Mr. Wentzel stated that church volunteers also were required to obtain their clearances and this announcement effected a lot of people.

11. Superintendent's Report

Dr. Hollister reported that the school year closed out very well with a last day sendoff of students and buses by faculty and staff.

He also reported that this year the High School students earned over \$1 million dollars in scholarship monies.

Dr. Hollister reiterated the notice mentioned by Mr. Wentzel regarding the waiver of fees for Volunteers in obtaining their background clearances and the changes that would need to be made in the School Board Policy.

12. Announcements

Mr. Wentzel thanked Mr. Sanger for his heartfelt presentation at the High School graduation.

He also welcome Mr. Naranjo to serving on the School Board.

13. Adjournment

Mr. Irvin made a motion to adjourn the meeting at 7:45 p.m. with a second by Mr. Dahl.
The motion was approved. (6-0; 3 absent)

Justin W. Johnson
School Board Secretary
June 15, 2015