

***Brecknock Elementary***  
***Title I School Parent and Family Engagement Policy***  
***2022-2023***

The Title I Parent and Family Engagement section of the Every Student Succeeds Act (ESSA), Section 1116(b) requires each Title I school to develop a written parent and family engagement policy with parents of Title I children that describes the means for carrying out the requirements of Section 1116. The school must ensure that information related to school and parent programs, meetings, and other activities are communicated to the parents of Title I children in a format and in a language the parents can understand. The policy must be reviewed on an annual basis, be distributed to parents, and be made available to the community.

**Guidelines**

1. Brecknock Elementary will convene an annual Title I meeting or event for families of participating children. Brecknock Elementary will make efforts to determine the most convenient times to provide flexibility for participating parents and families (ESSA, Section 1116(c)(2)). The meeting will provide information including:
  - a. a review of the requirements, and the rights for parents to be involved (ESSA, Section 1116(c)(1)).
  - b. a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards (ESSA, Section 1116(c)(4)(B)).
  - c. information to better understand the challenging State academic standards, State and local academic assessments, and how to monitor a child's progress and work with teachers to improve the achievement of their children (ESSA, Section 1116(e)(1)).
  - d. materials and training to help parents to work with their children to improve their children's achievement, to foster parent involvement (ESSA, Section 1116(e)(1)).
2. Brecknock Elementary will convene at least one Parent Advisory Council (PAC) meeting annually to:
  - a. review and gather feedback on the school's Parent and Family Engagement policy. (ESSA, Section 1116(b)(1)).
  - b. develop/review the parent-school compact which outlines:
    - i. the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the challenging State academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time (ESSA, Section (d)(1)); and
    - ii. addresses the importance of communication between teachers and parents on an ongoing basis through, at a minimum-
      1. parent-teacher conferences annually and as needed
      2. reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand (ESSA, Section 1116(d)(2)(A-D)).
3. Brecknock Elementary will involve parents in planning, reviewing, and improving the Title I program as well as evaluating the school's parent and family engagement program (ESSA, Section 1116(c)(3)) through the annual meeting and a survey collected in the Spring of each school year.

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4. Brecknock Elementary will provide parents of participating children timely information about the Title I Program and Title I events (ESSA, Section 1116(c)(4)(A)) and to the extent that practicable, in a language the parents and family can understand (ESSA, Section 1116(6)(e)(5)).
5. Brecknock Elementary will provide, if requested by parents, opportunities for regular meetings with teachers to participate, as appropriate, in decisions relating to the education of their children, and respond to any suggestions as soon as practicably possible (ESSA, Section 1116(c)(4)(C))
6. Brecknock Elementary will hold an annual training with staff to review how to communicate and build ties between families and the school (ESSA, Section 1116(6)(e)(3)).
7. Brecknock Elementary will to the greatest extent feasible and appropriate, coordinate and integrate family engagement programs with other school programs. (ESSA, Section 1116(6)(e)(4)).