



Committee of the Whole Meeting

November 9, 2020

Minutes

A Committee Meeting of the Eastern Lancaster County School Board of Directors, which was properly advertised in the LNP *Lancaster Newspaper*, was held on Monday, November 9, 2020 at 7:00 p.m., in Community Hall located at the Garden Spot High School and Middle Complex, 669 E. Main Street, New Holland, PA 17557.

Roll Call

Board Members in attendance were: Gary Buck, Brian Conroy, Jonathan Dahl, Jacqueline Geyer, Paul Irvin, Dina Maio, Kevin McCarroll, Bryan Naranjo, and Thomas Wentzel **Note:** *Mrs. Geyer was joining via videocam.*

Board Members not in attendance were:

Also in attendance were: Dr. Robert Hollister, Justin W. Johnson, Dr. Nadine Larkin and Keith Ramsey

Staff/Public in attendance were: Several citizens of the community and staff members of the District and several members of the media.

1. Welcome and Call to Order

President Wentzel opened the meeting at 7:00 p.m. and announced that the Board met the previous Monday evening, November 2nd to discuss an issue regarding health and safety.

2. Moment of Silence/Reflection - Pledge of Allegiance

President Wentzel led in a silent meditation and the Pledge of Allegiance.

3. Citizens of the District Comments

The Board encourages citizens of the district to come before the Board to present their petitions, inquiries, or other communications of interest. The Board invites public (*Citizens of the District*) comment on any topic that is within the Board's jurisdiction. As outlined in Board Policy 903, the Board requires that public participants be residents or taxpayers of this district. Due to the virtual aspect of the Board meeting, the Board is requesting if you wish to provide public comment during the virtual board meeting, you should sign-up to do so by completing the online form prior to the meeting.

[PUBLIC COMMENT SIGN-UP FORM](#)(Please use this form only if you are not attending the meeting in person.)

Public comments will be read aloud during the public comment section of the agenda.

Thank you.

SUBMITTED COMMENTS (VIA PUBLIC COMMENT SIGN-UP FORM):

Chris Buck, 1181 Sheep Hill Road, New Holland, PA 17557

I would like to take just a moment to offer a prayer for our community. Dear Heavenly Father, we come to you today with thanks in our hearts. You have blessed our community beyond measure with wonderful teachers and administrators who genuinely care about our children and invest wholeheartedly in their lives. We also thank you for the members of the school board. Thank you for their willingness to serve and for taking time away from their family to help lead our schools. We ask now for wisdom and guidance for all those involved in the decision-making process, and that your will would be done. We ask for health for our students and faculty, and for healing for any who are struggling. We thank you again for all that you've blessed us with. In Jesus name, Amen.

COMMENTS (IN-PERSON):

Laura Sabasino, 1322 Sheep Hill Road, East Earl, 17519

Mrs. Sabasino expressed her concerns regarding the message that parents received regarding no transportation being provided for CTC students if the High School shifted to all virtual learning.

Dr. Hollister informed the Board that the District would be providing transportation to CTC from the Garden Spot Campus if the District temporarily shifted to virtual learning. He noted that this would only occur if CTC remained open.

4. Approve Personnel Report

Mr. Irvin made a motion to approve the personnel report. It was seconded by Mr. Conroy. **The motion was approved. (9-0)**

5. Property and Services

a. Action Item - Approval of the Change orders that were executed for the HS/MS Locker Room and HVAC Project, as follows:

General Contractor - ECI Construction

GC-12 \$4,428 Add - level out gym floor substrate & modify press box in preparation of new flooring install

Architect's comment on GC-12 - There are two components of this cost, one was a concealed condition and one was not included in the proposal:

- Several areas of the concrete under the old gym floor needed leveled prior to installing the new gym floor.
- The press box needed modified in order to move the bleachers out so the old gym floor could be removed and the new gym floor installed.

GC-13 \$1,719 Add - remove wall tile and patch and remove existing CMU at door

Architect's comment on GC-13 - additional cutting and patching needed to get a better finished result in several locations

Plumbing Contractor - Myco Mechanical

PC-02 \$1,542.12 Credit - gas meter work and trench drain credit

Architect's comment on PC-02 - There are several components of this credit:

- Decrease in pipe sizes and lengths in corridor
- Trench drain credit
- Relocated rain water into new wall
- Relocated water cooler piping
- Added drain pans over electrical
- Added tie-ins to mains in the restroom
- Re-pipe existing gas piping at service meter

HVAC Contractor - Myco Mechanical

HC-02 \$0.00 - additional cabinet unit heaters in the stair vestibule (cost offset utilizing built-in allowances)

Architect's comment on HC-02 - The initial design wasn't going to work due to the existing structure. So, the decision was made to go with electrical heaters instead. Since we haven't used any of the HVAC bid allowances included in the project, we're going to utilize a portion of them now so the net result is no additional cost. The change order log reflects this, as will the change order itself when processed.

HC-03 \$32,215.51 Add - install new gas line up and onto the roof

Architect's comment on HC-03 - There was a leak detected in the existing underground line when the system was pressurized. This change order is to install the new gas line up and onto the roof. This proposal was reviewed by the Engineer and found to be in line. We need to have this work done as quickly as possible to get heat in the new gym and to reduce temporary heat costs from ECI.

Mr. Ramsey requested the Board to approve several change orders that were executed for the HS/MS Locker Room and HVAC Project.

b. Action Item - Approval of the Addendum to the current Agreement with CBSD for Business and Human Resource Services

Mr. Ramsey presented the Board with the Addendum to the current Agreement with CBSD for Business and Human Resource Services for their approval. He noted that this addendum would only be in until June of 2021 and would provide additional help for Columbia with accounts payable and human resources duties.

c. Information Item - Tennis Court Project

Mr. Ramsey informed the Board that the Tennis Court Project at Blue Ball Elementary would be completed by the end of the week.

6. Program

a. Action Item- Approval of Affidavits of Guardianship

Dr. Larkin requested the Board approve affidavits of guardianship.

b. Information Item - Revised In-Person Remote (IPR) Attendance

Dr. Larkin presented the Board with an updated procedure for in-person remote learner attendance, indicating that the state had provided some guardrails and matrix that the District would be using to determine the attendance of in-person remote learners. She reported that parents would be informed of the new attendance procedures which would go into effect on November 16th.

7. Management

a. Action Item - Resolution calling for Charter School Funding Reform by the Board of School Directors of Eastern Lancaster County School District

Dr. Hollister presented a PowerPoint presentation on charter schools to support his request for the Board to approve the Resolution calling for Charter School Funding Reform. He presented information on how the charter schools started, on the exceptions that apply to charter schools regarding state mandates, their academic performance and graduation rates compared to public schools, and cost discrepancies for cyber charter learners.

The Board and Administration discussed charter school funding.

b. Action Item - POLICY 005 – Organization | Second & Final Reading

Dr. Hollister requested the Board to approve the updated Board Policy 005 Organization for its second and final reading. He noted that this was the last of the 000 Board Policies.

c. Information Item - American Education Week November 16-20

Dr. Hollister informed the Board that American Education Week was coming up and is a time to acknowledge all education staff, including bus drivers, food services, etc.

Dr. Hollister updated the Board on changes that were occurring in the lunchroom at the secondary campus. He noted that he was going to allow Dr. Sanger to permit seniors to eat lunch off campus to reduce the number of learners in the lunchroom. He also indicated that additional lunch tables would also be placed in the lobby outside the auditorium, again to reduce numbers in the cafeteria lunchroom.

Dr. Hollister informed the Board that the Department of Education had reached out to the school districts in Lancaster County with concerns about the increase of COVID cases in the County.

Dr. Hollister reported to the Board information that he had received from the District's Solicitor, Mr Litts regarding the Board's concerns regarding the District's contact tracing procedures with the Pennsylvania Department of Health and Penn Medicine.

8. Announcements

No Announcements.

9. Adjournment

Mr. Irvin made a motion to adjourn the meeting at 8:11 p.m. with a second by Mr. Buck. **The motion was approved. (9-0)**

Justin W. Johnson
School Board Secretary
November 9, 2020