



Board of Directors Meeting July 15, 2013 Minutes

Roll Call

Members in attendance were: Jonathan Boyd, Glenn Hartz, Paul Irvin, Rodney Jones, Melissa Readman, Thomas Wentzel, Glenn Yoder and Heidi Zimmerman

Non-Voting Members in attendance were: Robert Hollister, Nadine Larkin, Marion L. Martin, Nick Olson and Keith Ramsey

Members not in attendance were: Jennifer Zeiset

Staff/Public in attendance were: Numerous employees and some citizens were also in attendance.

1. Call to Order

President Glenn Yoder called the meeting to order at 7:00 pm.

2. Moment of Silence/Reflection - Pledge of Allegiance

Mr. Glenn Hartz led in the silent reflection and Pledge of Allegiance.

3. Agenda Modification/Approval of Agenda

Requests by board members to remove an item for separate consideration

Dr. Hollister noted there was one addition to the personnel report today which was Dr. Keat Murray's resignation. He was teaching a college level course in the high school and the administrators wanted the board members to be aware it may be impossible to fill this position in time. Dr. Murray has served Elanco well and they wish him success as he leaves to teach at the collegiate level.

Mr. Wentzel made a motion to approve the agenda with a second by Mr. Irvin. **The motion was approved. (8-0; 1 absent)**

Dr. Sneath introduced Mrs. Amber Reif who was just approved on the personnel report. Mrs. Reif will be teaching at the New Holland Elementary School and they are thrilled to welcome her back.

4. Student of the Month Presentation (none for the month of July)

5. Citizens' Comments

At this time we will invite public comment on any topic that is within the Board's jurisdiction. Please also note that the public is invited to attend our Committee Meetings

where much of the discussion and deliberation of agenda topics is conducted. (Committee Meetings are held in the Community Hall at the Garden Spot Complex at 7 p.m. on the second Monday of the month.)

Fritz von Bergen, New Holland (Garden Spot Village)

He expressed his delight to see people move into this area because of the good school system. Mr. von Bergen finished by saying a prayer.

6. Special Presentation

Understanding Elanco's Student Assistance Programs (SAP) presented by Kathy Kuhn and Mindy Menard.

Kathy Kuhn, (Home & School Visitor) Mindy Menard, (School Social Worker) and Zoe Martin (2013 GSHS graduate) presented a very detailed report including numbers and several actual school situations to underscore the value and necessity of Elanco's Student Assistance Program (SAP).

SAP is a systemic process that identifies high risk students and helps remove their barriers to learning in order for each student to experience school success.

Zoe Martin, an intern her senior year, created a survey in the high school relating to the drug issues and shared the results with the board indicating what the surveyed students thought about the drug problems and how the school is addressing the issues. It was encouraging to hear the majority of surveyed students have not been offered drugs.

The SAP program does the following: Identification, Assessment and Referral. It does not do the actual treatment for the student. It was also noted both students and parents have the right to refuse any referral or help. The board and the presenters dialogued with questions and answers.

7. Consent Agenda

Items listed under the *Consent Agenda* section of our Board Meeting Agenda are considered to be routine and are acted on by the Board in one motion. There is no Board discussion of these items individually prior to the Board vote unless a member of the Board requests that a specific item be removed from the Consent Agenda. Requests to remove an item from the Consent Agenda will be accepted at agenda section 3. Agenda Modification/Approval of Agenda. (Requests to remove an item for separate consideration). Items Removed from the Consent Agenda will be moved to agenda section "Action Items."

Mr. Irvin made a motion to approve with a second by Mr. Wentzel. **The motion was approved. (8-0; 1 absent)**

7.1 Approval of Minutes

There was no July Committee of the Whole Meeting.

7.2 Treasurer's Report

7.3 Bills Paid

7.4 Cafeteria Fund Treasurer's Report

7.5 Investments

7.6 Student Activity Account

7.7 Approve Guardianship Affidavit for a 12th Grade Student

7.8 Personnel Report

7.9 Approval of Curriculum for AP Psychology - High School

7.10 Approval of Curriculum for Military History of Western Civilization - High School

7.11 Approval of Curriculum for AP Chemistry - High School

7.12 Approval of Curriculum for Reading Strategies I - High School

7.13 Approval of Curriculum for AP Composition and Literature - High School

7.14 Approval of Curriculum for Computer Programming - High School

7.15 Approval of Curriculum for Probability and Statistics - High School

7.16 Approval of Curriculum for Graphics Communications II - High School

7.17 Approval of Text for Business Education Course - Entrepreneurship - Sports Marketing Unit - High School

7.18 Approval of Curriculum Revisions in English 11 & 12, Entrepreneurship, and Competitive Lifetime Physical Activities - High School

8. Action Items

8.1 Items Removed from Consent Agenda for Separate Consideration

8.2 Approval to Rescind the Resolution Setting Initial Measurement Period (IMP) and Stability Period (SP) to Comply with PPACA (Health Care Reform)

In light of the US Department of Treasury's announcement delaying the shared responsibility provision from January 1, 2014 to January 1, 2015, this motion hereby rescinds the resolution adopted at the June 17, 2013 meeting. The measurement and stability periods will be recalculated once the regulations are finalized.

Mr. Hartz made a motion to approve the above rescinding of the Resolution with a second by Mr. Boyd. **The motion was approved. (8-0; 1 absent)**

8.3 Approval of the Change Orders that were signed by the Chief of Finance & Operations for the Brecknock Project

General Contractor:

#1 - Removal of rock for addition (unit price per bid) - \$ 2,729

#2 - Removal of additional asbestos mastic (unit price per bid) - \$3,492

Mr. Wentzel made a motion to approve the change orders listed above with a second by Mr. Boyd. **The motion was approved. (8-0; 1 absent)**

8.4 Approval to Rescind the E-Signature Resolution from the April 2013 Board Meeting and Approve the Attached Resolution

At the April 15, 2013 Board Meeting, the E-Signature resolution was adopted authorizing the Assistant to the Superintendent to sign; however, PDE informed the District that it needed to be the Superintendent that is authorized. This action rescinds the resolution adopted in April and approves the new resolution which authorizes the Superintendent.

Mr. Boyd made a motion to approve rescinding the E-Signature Resolution (April 2013) and approve the new E-Signature Resolution authorizing Dr. Hollister to sign. Dr. Zimmerman seconded the motion. **The motion was approved. (8-0; 1 absent)**

8.5 Approval of the Chief of Finance & Operations Signing of the Amendment to the District's Employee Benefit Plan

This amendment reflects certain Women's Preventive Services are now covered under the District's benefit plan effective July 1, 2013 as required by Health Care Reform.

A board member questioned if this amendment of the law requires us to include birth control practices. Administrators affirmed that is true. President Yoder requested a roll call vote. Mr. Jones made a motion to approve the amendment to the District's Employee Benefit Plan with a second by Mr. Irvin.

Boyd-no; Hartz-yes; Irvin-yes; Jones-yes; Readman-yes; Wentzel-yes;
Yoder-no; Zimmerman-yes

The motion was approved. (6-2; 1 absent)

8.6 Establish guidelines for the use of the Garden Spot High School music suite practice rooms by outside instructors.

The board members received a memo from Dr. Hollister with the current scenario of the music practice rooms; the concerns; the purpose and the protocols in establishing the guidelines for these rooms by outside instructors. This guideline will tighten up security for the safety of our students as well as the

instructors. The pricing structure will be part of a future conversation. Mr. Jones made a motion to approve this guideline with a second by Mr. Irvin. **The motion was approved. (8-0; 1 absent)**

9. Property & Service Information Items

9.1 Discuss Possible Transfer to Capital Reserve Fund for Balance of Brecknock Project and Future Projects

Mr. Ramsey shared that the revenue for the year came in higher than expected and thus a discussion was held among the board members regarding how the monies should be transferred. The transfer decision will be voted upon in August. For further information, see the attachments on Agenda Manager.

10. Program Information Items

10.1 New High School Courses for 2013-2014 School Year

- Business Education
 - **Computer Skills for Life** - developed by content and special education teachers to meet the technology needs of students with IEPs and in alignment with PA Standards.
 - **Career Preparation** - developed by content and special education teachers to meet the career needs of students with IEPs and in alignment with PA Career and Work Standards.
- Art
 - **Clay Studio II** - developed by content teachers to align with PA Standards.

Dr. Larkin said these will be on the agenda for approval in August.

10.2 Revision of Elementary ELA and Mathematics Curriculum

The ELA and Mathematics curriculum adopted for the 12-13 school year has been revised to reflect changes in the PA Common Core Standards and provide specificity as to content to be mastered. Kindergarten and grades 2-6 needed minor revisions and the revised curriculum samples are for information only.

A significant rewrite of the KUDs was needed for Grade 1. Since the rewrite was significant, the KUDs for Grade 1 are information this month and will required approval in August for the 13-14 school year.

Board approval of the Grade 1 KUD will be requested in August.

10.3 K-3 Progress Reports

Following the revision of K-3 ELA and Mathematics Curriculum, the teachers revised the progress report developed for the 12-13 school year. The new reports are very focused,

concise and clearer for parents and teachers to determine what skills the students have mastered or continue to need work on each quarter.

4th - 6th grade teachers will be working on developing similar progress reports during the 13-14 school year.

A lengthy discussion was held regarding the many changes in the reporting system for the students. Dr. Larkin said these will also be on the agenda for approval in August.

10.4 Preliminary 2013 PSSA and Keystone Exam Scores

The attached document is still PRELIMINARY. The scores are similar to last year's scores and we should have the final PSSA and Keystone scores sometime in August. The administrators will keep the board informed as the numbers come in regarding the various exams.

11. Reports

11.1 Lancaster County Tax Collection Bureau

There was no meeting this month.

11.2 Lancaster-Lebanon IU 13

IU-13 "Celebrations" Video

Mr. Irvin showed an online yearly report for the recently ended IU-13 school year. Many facts and figures were presented in all areas that the IU serves our Lancaster/Lebanon School Districts. It is an amazing resource for our district and the other schools it serves. The IU continues to provide excellent service, support and solutions to many individuals and groups.

11.3 Lancaster CTC

Mrs. Readman met with the CTC JOC board in June. Mr. Kirk Schlotzhauer, Adult Education Program Director, spoke and had many interesting things to talk about. Some of the details were numbers of students in the classes this year with the projected number for next year. Dental Assistant: 11 with 20 registered for next year; Medical Assistant: 5 current with 9 registered; Veterinary Assistant: 16 current with 12 registered; Intergenerational: 16 current with 20 registered for next year. Welding graduated 7 and they now have 14 in the full-time evening session in July 2013 with a waiting list.

Advertising continues to grow as they get the word out about the CTC. They are printing catalogs, using bus banners, radio, print media and WGAL TV.

Dr. Rosati, Superintendent of Record, is retiring with Dr. Brian Troop from Ephrata replacing him and beginning July 1st.

Parade of Homes was successful, but as of yet, the CTC home has not been sold. It will be on "open house" Sunday, July 21st.

Mrs. Readman was pleased to report they approved a new 3 year contract with the teachers.

11.4 Legislative

Mr. Wentzel noted the biggest item to report is that they passed the State Budget but are now in recess.

The following several items are still on the table:

HR 338 - to ensure that the academic standards are thoroughly rigorous for all Pennsylvania students

HB 1424 -Beginning with school year 2015-2016, schools may offer instruction in the holocaust, genocide and human rights violations to students in grades 6 through 12.

SB 10 - This bill expands the current Safe School Grant program to allow public and private schools to train and hire resource officers.

Senate Bills 798 and 797 - This would deal with PSERS compliance with federal law and removes inconsistencies in the PA Military Code and amends the Public School Code further providing for rights preserved during leave of absence for military service.

12. Superintendent's Report

Dr. Hollister sent a pamphlet around on well protection. The supervisors asked us to post this information. Our high school art department created a very impressive tri-fold brochure on the well information. Teachers and students should be complimented on this project.

One final note: the halls may be quiet, but there is much activity going around the buildings getting ready for another school year.

13. Announcements

Dr. Hollister announced there will be an executive session held following adjournment to discuss negotiations and a legal matter.

14. Adjournment

Mr. Irvin made a motion to adjourn the meeting at 8:51 pm with a second by Mr. Wentzel. **The motion was approved. (8-0; 1 absent)**

Marion L. Martin
School Board Secretary
July 15, 2013