



## Committee of the Whole Meeting

### May 9, 2016

### Minutes

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#### *Roll Call*

**Members in attendance were:** Paul Irvin, Rodney Jones, Dina Maio, Bryan Naranjo, Melissa Readman, Thomas Wentzel, Glenn Yoder, and Jennifer Zeiset

**Non-Voting Members in attendance were:** Robert Hollister, Justin Johnson, Nadine Larkin, and Keith Ramsey

**Members not in attendance were:** Jonathan Dahl

**Staff/Public in attendance were:** Several citizens of the community, Faculty, Students, Staff members of the district, and a member of the media.

### 1. Welcome and Call to Order

President Yoder opened the meeting at 7:00 p.m. President Yoder noted a modification in the Agenda. Management Item 8d would be moved to before the Approval of the Personnel Report. He indicated that citizens would be given the opportunity to comment after the presentation was given.

### 2. Moment of Silence/Reflection - Pledge of Allegiance

President Yoder led in a silent meditation and the Pledge of Allegiance.

### 3. Citizens Comments

Lisa Garrett, Goodville

Mrs. Garrett took a moment to recognize Blue Ball Elementary 2<sup>nd</sup> Grade Teacher, Ms. Rebecca Whitson for her the exceptional and exciting work she was doing in her classroom with her students with STEM.

School Board members and Dr. Hollister thanked Mrs. Garrett for her comments, also noting the good work that Ms. Whitson has been doing in her classroom.

Joshua Leininger, East Earl

Mr. Leininger, a 11<sup>th</sup> Grade student at Garden Spot High School thanked the Board for all that they have done for the community, indicating the overwhelming positivity that he notices in High School because of it. He said a prayer.

Heidi Zimmerman, Brecknock Township

Dr. Zimmerman thanked the Board for all that they do and encouraged them to continue to do what they were doing.

Diane Hurst, New Holland

Mrs. Hurst reported to the Board on the success of the Lacrosse teams in the District for the current school year, noting that the Boys Lacrosse team had made it to the playoffs for the first time. She thank the Board for all their support and noted that she would be stepping down as the President of the lacrosse program.

School Board members and Dr. Hollister thanked Mrs. Hurst for all that she had done for the lacrosse program, students, and the community.

**4. Item 8d. Action Item-Approval to begin to develop contract for shared leadership between ELANCOSD & ColumbiaSD for ratification at the June 13th board meeting.**

Mr. Ramsey presented the proposal for the development of a contract of shared leadership between Eastern Lancaster County School District and Columbia Borough School District. Mr. Ramsey noted that he would now be the spokesperson for the proposal as Dr. Hollister was no longer allowed to speak on its behalf due to ethical law limitations. He also noted that Dr. Hollister could not receive any additional compensation due to his involvement in the initiation of the proposal. Mr. Ramsey presented several talking points based on questions from community and board members including the fact that the partnership was not a merger of the school districts, the contract is only for superintendent services with the hiring of an onsite individual employed by Eastern Lancaster County School District, and the safeguard of a termination clause in the agreement that would allow Eastern Lancaster County School District or Columbia Borough School District to terminate the contract whenever they would wish. Mr. Ramsey also presented and discussed the Frequently Asked Questions.

School Board Members presented questions to Mr. Ramsey and discussed their concerns and for the proposal of developing the contract for shared leadership.

James Shirk, East Earl

Mr. Shirk presented his concerns at the speed of the development of the shared leadership concept and urged the Board to pursue the possible approval with careful consideration. He also asked that the community be involved as well.

Lisa Garrett, Goodville

Mrs. Garrett presented several concerns of the proposed shared leadership contract with Columbia Borough School District including hidden cost that may arise and the speed of its development. Mrs. Garrett also expressed concern about the cleanliness of Blue Ball Elementary School since the operation was outsourced and expressed concern about air conditioning in the summer months.

Ralph Maio, Morgantown

Mr. Maio presented the Board with his concerns with the proposed shared leadership contract, believing that with the small financial gain, the shared leadership was not something the community wanted.

Robert Cuthie, New Holland

Mr. Cuthie thanked the Board for their support during his military leave from the District and asked that the Board be diligent in their consideration for the shared leadership proposal and expressed concern for “mission creep”.

Heidi Zimmerman, Brecknock Township

Dr. Zimmerman questioned how the Columbia Community was responding to the proposed shared leadership.

Mr. Ramsey responded that he had currently heard only positive feedback from the Columbia community.

Carey Fisher, New Holland

Mrs. Fisher expressed concern about the “math curriculum crisis” as reported to her by a teacher. She shared a story about a student who came from Columbia, was at New Holland, and returned to Columbia. She expressed her concern for that student. She also presented her questions and concerns on the proposed shared leadership with Columbia Borough School District.

Dr. Nadine Larkin noted that the Math Curriculum was located on the District website for review.

The School Board and Administration thanked the community members for their comments and indicated that any additional questions could be sent to Mr. Keith Ramsey.

President Yoder indicated that this item would be placed on the Board Meeting Agenda as a separate action item for further discussion before Board approval.

## 5. Approve Personnel Report

Mr. Wentzel made a motion to approve the personnel report. It was seconded by Mr. Irvin. **The motion was approved. (8-0; 1 absent)**

## 6. Property and Services

### a. Action Item - Approval of the Resolution Authorizing Proposed Final Budget Display and Advertising

The proposed final budget includes a proposed tax increase in the total amount of .3525 mills or 2.40% and use of \$562,353 of fund balance.

The proposed final budget of the School District for the 2016-2017 fiscal year shall be made available for public inspection at least twenty (20) days prior to final adoption. At least ten (10) days before the date scheduled for adoption of the Final Budget, the Final Budget Notice shall be advertised in the newspaper and posted at the School District offices.

Please note that changes can be made to the 2016-17 budget up until final adoption on June 20, 2016.

Mr. Ramsey requested the Board approve the resolution authorizing the display and advertising of Eastern Lancaster County School District's proposed final budget. He reviewed several updates since the last time the budget was presented to the Board including increases in expenditures and revenues.

### b. Action Item - Approve the Special Education Service Contracts with the Lancaster-Lebanon IU #13 for 2016-17 School Year

Contracted Special Education Services	\$ 506,469	(\$
425,927 for 15-16)		

Job Training Services	\$ 128,250	(\$
248,400 for 15-16)		

Mr. Ramsey requested the Board approve the Special Education Service contracts with the Lancaster-Lebanon IU13. He noted that the contract had increased from

last year, however the Job Training services had decreased due to contracting with STS for 2 of the positions.

**c. Action Item - Approval of Fulton Bank, PNC Bank, and Pennsylvania School District Liquid Asset Fund (PSDLAF) as District Depositories for 2016-2017**

Mr. Ramsey requested the Board to approve the District Depositories for 2016-2017. He noted that this was an annual occurrence that required the Board's action.

**d. Information Item - 2016-17 Homestead/Farmstead**

**Homestead/Farmstead Numbers:**

The District has received the certified numbers from the assessment office on the total numbers of approved homesteads/farmsteads and the median assessed value. The total eligible compared to the previous year are as follows:

	<u>2016-17</u>	<u>2015-16</u>
Homesteads	6,536	6,575
Farmsteads	<u>272</u>	<u>282</u>
Total	6,808	6,857

The District's share of the gaming revenue and Sterling Act reimbursement for 2016-17 and the unallocated portion from 2015-16 is \$445,474.99 (2015-16 was \$446,390.01). The homestead/farmstead exclusion amount will be set at the June 20, 2016 board meeting; however, based on the tax increase in the proposed final budget, the preliminary tax relief amount per homestead is \$65.43 (2015-16 - \$65.10) and per farmstead is \$65.43 (2015-16 - \$65.10).

Mr. Ramsey updated the Board on the Homestead and Farmstead certified numbers for the 2016-2017 fiscal year and compared them with the current year numbers. He noted the slight increase for the preliminary tax relief for tax payers from 2015-2016 to 2016-2017.

## **7. Program**

**a. Action Item - Approval of Expulsion Waiver**

Dr. Larkin requested the Board to approve an Expulsion Waiver. She noted that she had the expulsion waiver was available for any Board member who wished to review the document.

**b. Action Item - AP World History Textbook Adoption for 2016-2017 School Year**

The history department at Garden Spot High School has requested a new textbook for the AP World History course.

*Traditions and Encounters, A Global Perspective on the Past, 6th Ed.*, published by McGraw Hill, is a College Board approved textbook for Advanced Placement World History. The textbook is officially aligned to the updated Advanced Placement World History course and exam redesign, which is officially being implemented during the 2016-2017 academic school year. Content in the textbook is organized around the College Board's key concepts and course themes for AP World History. The text incorporates advanced placement historical thinking skills, chapter summaries, exam questions and primary sources (utilizing fantastic visuals). It also loops content throughout historical time periods. In addition to the text, McGraw Hill implements Connect, a web-based assignment and assessment platform. Here, students will use Smart Book, an interactive web-based textbook. Smart Book adapts to students by directing and highlighting text the student knows and does not know (based on various embedded formative assessments), promoting heightened engagement and long-term retention of content.

*Traditions and Encounters* is used by many school districts across the country. Included as a separate document is list compiled by Garden Spot High School's AP World History teacher, Mr. Chris Epler. Some school districts in Pennsylvania and surrounding areas include the following: Council Rock SD, Gettysburg Area SD, Radnor SD, Southern Lehigh SD, Fairfax County Public SD, Alexandria Public SD, Fairmont Heights High School (Prince George Country Public SD). Additionally, there are some universities implementing this text as well, which include: Ohio State University, Northeastern University and University of Wisconsin-La Crosse. Below is the option that is recommended to the Board as most beneficial for the students:

- \$135.00 Per Bundle
- Bundle = Bentley, *Traditions & Encounters: A Global Perspective on the Past UPDATED AP Edition 2017 6e*, Standard Student Bundle, 6-Year Subscription (Student Edition with Connect) - This is a print student edition with six years of Connect (online access to Smart Book, assignments, messages, and resources).
- 50 Bundles Needed
- TOTAL COST = \$7,078.64 (Textbooks = \$6,750.00, Estimated Shipping & Handling = \$328.64 & Estimated Tax = TBD)

Dr. Larkin requested final approval for the AP World History Textbook for the 2016-2017 school year. She noted that the textbook was available for review in Dr. Winter's Office for any Board member that was interested.

**c. Action Item - Summer School Programming for the Summer of 2016**

## **Elementary Summer School Programs**

### **Entering Kindergarten**

This program is a traditional face-to-face program for students entering Kindergarten in the 2016-2017 school year. The program consists of learning activities focused on Reading and Mathematics concepts delivered in a small group, rotational format. Invitations to students entering Kindergarten will be based on Kindergarten registration screening data.

The program is no cost to families. The program will run for nine days, Tuesday through Thursday starting July 12<sup>th</sup> and ending July 28<sup>th</sup> at New Holland Elementary School. It will run from 8:30 AM – 11:30 AM. The District will be providing transportation from central locations around the district.

### **Grades K-2**

This program is a traditional face-to-face program for students in grades K-2. The program consists of learning activities focused on Reading and Mathematics concepts delivered in a small group, rotational format. Students who received Title 1 services during the 2015-2016 school year are invited to attend. The program is no cost to families. The program will run for nine days and will be held Tuesday through Thursday starting July 12<sup>th</sup> and ending July 28<sup>th</sup> at New Holland Elementary School. It will run from 8:30 AM – 11:30 AM. The District will be providing transportation from central locations around the district.

### **Grades 3-6**

The program consists of learning activities focused on Reading and Math concepts delivered in an online format. Participants in the program will have access to an online learning program throughout the entire summer. Families may complete learning activities according to their own schedules. Families will be assigned a coach who will be responsible for communicating with families throughout the summer and monitoring student completion of online learning activities.

### **High School**

The high school is offering the following summer school courses, Principles of Science, Chemistry and Biology, American History, Algebra II, Geometry, and online social studies courses. These courses can be taken by students to recover credits for course failures during the school year. The courses will meet for 5 weeks starting June 28<sup>th</sup> and ending July 28<sup>th</sup>, Tuesday, Wednesday, and Thursday from 8:00 AM - 12:00 PM. The courses will meet at Garden Spot High School. All courses will be taught face-to-face, except for the online social studies courses.

While students taking the social studies courses online will need to attend each day of summer school, they will be monitored by the American History Teacher. The online social studies teacher will monitor and grade student work remotely, touching base face-to-face once a week. District Transportation will not be provided.

### **Extended School Year (ESY) K-21:**

The District is offering Extended School Year services to those students with an IEP that qualify for Extended School Year according to the Individuals with Disabilities Act of 2004. There are two ways to qualify for Extended Year Services. The first way of qualifying is through regression of skills over the summer. Students with IEPs are assessed at the beginning of the school year to determine if regression of skills occurred over the summer. If regression has occurred, students are then monitored by the teacher for up to nine weeks to determine if the student has

recouped the regressed skills. If the student has not recouped the skills, the student qualifies for ESY services the next summer. The second way of qualifying for ESY services is to have a significant need to continue services over the summer to continue gaining skills. This method of qualifying usually focuses on those students with significant educational needs in our more self-contained classrooms, such as, Autistic Support Life Skills Support, and Multiple Disability Support.

Extended School Year services are being offered at Blue Ball Elementary, New Holland Elementary, and at the Garden Spot Campus Monday - Thursday, July 5th - July 28th from 8:15/8:30 AM - 11:15/11:30 at the elementary level and 8:00 AM - 11:00 AM at the secondary level. The District is providing transportation for all District students. Contract Districts are providing transportation for contract students.

Dr. Larkin presented the Board with information on the Summer School Program at Eastern Lancaster County School District for 2016 both for elementary and secondary levels. She requested its approval at the next Board meeting.

**d. Information Item - New High School Courses for 2016-2017 School Year**

***New high school courses for the 2016-2017 school year. These courses are aligned to the PA Core Standards and have been developed by the content area teacher.***

**Advanced Reading Workshop 10**

This course is designed as a high level course to replace Reading Workshop 10 for students who have successfully completed Honors Keystone English 9.

Using the Paideia seminar framework, students will focus on critical thinking, analysis, and higher level questioning skills when reading and discussing non-fiction and fiction texts. Students will learn to not only annotate texts but also to participate in and lead Paideia seminar discussions. Students will incorporate information into oral and written products. Learning units will include topics, such as, how to annotate and interrogate a text, incorporating information from both non-fiction and fiction texts to create and support persuasive arguments in both oral and written forms and discussion leadership skills.

- Texts:

- *Active Thinking through Dialogue: In the Secondary Grades, 2nd Ed.*, Billings, & Roberts, 2008
- *The Paideia Course Manual*, The National Paideia Center, 2013
- *Teaching Critical Thinking: Using Seminars for 21st Century*



### **Common Sense Economics**

The primary objective of the class is to advance the understanding of economic reasoning and its application, with special attention drawn to ways to live happier, healthier, and financially secure lives. This course is designed to help you understand the major concepts and lessons of economics and personal finance. The readings, videos, podcasts, websites, and activities were assembled or developed by the faculty of the Stavros Center for Free Enterprise and Economic Education of the Florida State University and the Center for Economic Education and Entrepreneurship of Northern Michigan University. This course is offered at each institution (and other post-secondary and secondary institutions) for academic credit.

This course focuses on:

1. How choices are influenced by changes in incentives
2. The importance of trade as a source of economic progress
3. The economic role of private property rights
4. How a market economy works
5. The importance of competition
6. Why some nations prosper while others stagnate
7. How the political process (voting) works and how it handles economic issues
8. The key ingredients of sound personal finance decision-making
9. How any individual can make sound saving and investment choices
10. How to communicate economics in interesting and understandable manners

- Text:

- *Common Sense Economics, Revised and Updated*, Gwartney, Stroup, Lee, & Ferrarini, 2010

### **Pre-Algebra**

Pre-Algebra is a freshmen level course that is designed to prepare students for a Keystone Algebra course. It is designed for students who are not projected to pass the Keystone Exam and need an additional semester of mathematics focusing on algebraic thinking. It is not intended for college track students. During this course students will learn the general principles of Algebra. This will include measurement, variables, solving equations, problem solving strategies, real numbers, and graphing. This course will provide those freshmen needing additional support with a semester of high school mathematics before taking the Algebra 2.0 course.

- No text required for this course.

### **Organic Chemistry**

This science elective is designed for those entering the health sciences or college-bound students interested in a science field. This course looks at the function and arrangement of molecules and their interactions. The course will be an introduction to organic chemistry that would allow the student to have a lead in their higher education.

- Texts:
  - *Introduction to General, Organic, and Biochemistry, 11th Ed.*, Bettelheim, Brown, Campbell, Farrell, & Torres, 2016
  - *Macroscale and Microscale Organic Experiments, 7th Ed.*, Williamson & Masters, 2017

### **Food Science**

This introductory level course is designed to guide students through the unique field of study of Food Science. The course will teach students about concepts and situations found in the food science and safety industry through investigating areas of food science. These areas include but are not limited to food safety, food chemistry, food processing and product development and marketing. Students whom participate in this course will be able to participate in FFA events and activities.

- Texts:
  - *Principles of Food Science, 4th Ed.*, Ward, 2015
  - *The Jungle*, Sinclair
  - *Food, Inc.*

Dr. Larkin presented to the Board several new high school courses that would be up for approval at next month's board meeting. She noted that syllabi for the courses and one unit from each course was presented for Board review. Text and any additional units were available for Board review in Dr. Winter's office.

## **8. Management**

### **a. Action Item - TOBACCO USE POLICY 222**

Dr. Hollister requested approval of the Tobacco Use Policy 222. He indicated that the changes were updates of policy language to include electronic devices.

**b. Action Item - NALOXONE POLICY 823**

Dr. Hollister requested approval of the Board of the new Naloxone Policy 823. Dr. Hollister informed the Board that this would allow the school nurses to house the antidote to heroin overdose in addition to our school resource officer.

Treasurer Thomas Wentzel presented the Board with statistics of over 2700 overdose related deaths in the year 2014.

**c. Information Item - Shot Spotter Gunshot Detection System for all District Facilities (Internal & External)**

Dr. Hollister informed that Board that he was modifying this action item into an information item as he was waiting on several call backs from current customers' references on the system. He informed the Board that he was still recommending the Board approve the installation of the Shot Spotter Gunshot Detection System. Dr. Hollister presented the Board with one reference that he did receive. He indicated that the cost of the system would be \$175,000 in total for installation with an annual fee of \$31,000 for monitoring.

Mrs. Zeiset presented several information items about the system and her concerns with the installation of system in the school district. She noted that further discussion was needed before implementation was approved.

School Board Members and Administration discussed the installation of the system, its cost and parameters.

President Yoder indicated that this item, once an action item, would be placed on the agenda as a separate action item.

**e. Action Item - Approve Mr. Keith Ramsey as the District's Tax Collector as a part of his regular duties as Chief of Finance & Operations for 16-17.**

District Tax Collector - Approve, through Resolution, Mr. Keith Ramsey as the District's Tax Collector as a part of his regular duties as Chief of Finance and Operations for the 2016-17 school year.

Dr. Hollister presented the annual action item of approving Mr. Keith Ramey as District Tax Collector.

**f. Action Item - Approve Mr. Thomas Wentzel as Treasurer of the Eastern Lancaster County School Board for a period of one year (2016-17).**

Dr. Hollister presented the annual action item of approving Mr. Thomas Wentzel as Treasurer of the Board.

- g. Information Item - PROCUREMENT CARDS – POLICY 625**
- h. Information Item - FEDERAL FISCAL COMPLIANCE – POLICY 626**
- i. Information Item - TRAVEL REIMBURSEMENT - POLICY 626.1**
- j. Information Item - FOOD SERVICES – POLICY 808**
- k. Information Item - CONFLICT OF INTEREST – POLICY 827**

Dr. Hollister presented several updated and new policies that were being recommended by PSBA and the IU due to new federal guidelines. He noted that Policy 625 and Policy 827 were new and Policy 626 with its attachments and Policy 808 were revisions. Dr. Hollister informed the Board that these policies would be placed on the agenda as action item at next month's Board meeting and any questions about the policies should be directed to Mr. Ramsey.

**l. Information Item - Reminder: Graduation is June 3rd beginning at 6:30 p.m...**

Reminder: Graduation is June 3rd beginning at 6:30 p.m. Extra seating available in the Auditorium. Additionally, the ceremony will be streamed live on the internet.

Dr. Hollister reminded the Board that Graduation was on June 3<sup>rd</sup> at 6:30 p.m. with available seating for all Board members.

He also noted that in each of the Board members' folder was a Lancaster-Lebanon Board nomination ballot that needed to be completed and mailed to the Lancaster-Lebanon IU.

## **9. Announcements**

No Announcements.

## **10. Adjournment**

Mr. Wentzel made a motion to adjourn the meeting at 9:25 p.m. with a second by Mr. Irvin. **The motion was approved. (8-0; 1 absent)**

Justin W. Johnson  
School Board Secretary  
May 9, 2016